

Job Vacancy: Café Worker

Job Description:

Job Title: Café on the Corner Worker
Pay: £11.44
Hours: 15 hours (7 hours on Thursday and 8 hours on Friday)
Contract: Temporary contract until 31.03.25 (3-month probation)
Reports to: Chief Executive

Background:

Café on the Corner is open every Thursday and Friday between 8am and 2pm. The café serves a selection of freshly made hot and cold food and drinks to the general public with a capacity of approximately 30 customers. The café also serves takeaway food. The café operates with very high standards of hygiene and quality, ensuring that we offer food that is affordable as well as fresh and tasty. We are looking for a dedicated team player who thrives in a busy working environment and enjoys meeting high standards, in a customer focused setting.

Typically, the role will include the following:

- Preparing, storing and displaying items of food and drink for sale
- Clearing away empty crockery, cutlery and cups from tables and cleaning up
- Washing up used crockery, cutlery and cups
- Cooking and preparing basic food items (breakfast, sandwiches, hot meals, salad etc)
- Serving customers in a professional and friendly manner
- Tidying away and cleaning the café after close ready for use the following day

We are looking for a motivated person with strong customer service skills, high hygiene standards and a careful eye for detail. Training will be offered in some areas but having retail / kitchen experience would be an advantage.

Closing date: 12pm on Monday 30 September 2024

Interviews: Friday 4 October 2024

If you're interested in this role, please email your CV and a supporting statement to jez.chalmers@stpaulscentre.org.uk

Person Specification

ESSENTIAL	DESIRABLE	SKILL SET
X		<i>Good customer services skills</i>
X		<i>Enthusiastic team player</i>
X		<i>Dependable and punctual</i>
X		<i>High attention to detail especially with hygiene & presentation</i>
X		<i>Able to work as part of a team in a busy / demanding customer focused environment</i>
	X	<i>Experience with working in retail</i>
	X	<i>Experience with working in a commercial kitchen</i>

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The Values of St Paul's Centre

As a Christian organisation we will:

- Seek to share our faith in Jesus Christ.
- Employ best business practice at all times.
- Use our people, money, facilities and time to the best use of those who need our help.
- Be credible, dependable, caring and trustworthy.
- Strive to be environmentally friendly.

To those who work with us we will:

- Provide a safe, healthy and supportive environment in which to work.
- Be honest, open and clear in all of our communications.
- Treat each person with fairness, respect and care.
- Have an agreed personal development plan.
- Encourage each person to share and promote these values.

To those who need our help we will:

- Give the best quality help we can.
- Respond as fast as we can.
- Treat each person with respect.
- Provide an honest and friendly service.
- Act as advocates for them